



INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY  
(An Autonomous Institute under Department of Science and Technology, Govt. of India)  
Paschim Boragaon, Vigyan Path, Garchuk, Guwahati-781035  
Notice inviting Quotations for equipments

Advt. No. **95(NIQ)**

**Dated: 26/09/2017**

Quotations are invited from eligible suppliers for the supply and installations of the following equipments for sponsored project within the institute. The reputed manufacturers/authorized distributors/dealers from India can compete in the bid and may send their quotations, super scribing the name of item quoted, NIQ No. and its date on the envelope. Bid documents must contain the necessary terms & conditions, quoted price, specifications, including all taxes for transport, installation, warranty period etc. along with the catalogue/ Brochure. All these bid documents may be sent as hard copy, addressing to the Registrar, IASST, Paschim Boragaon, Garchuk, Guwahati-781035, Assam. The necessary email address is [registrariasst@gmail.com](mailto:registrariasst@gmail.com) for sending the soft copy, if desired. The last date of submission of bid is 06/11/2017 before 5 pm. Bids will be open on 07.11.2017 at 11 AM.

There will be no bid fee (EMD) applicable for the items/equipments of below Rs. 5.00 lakhs (INR) and no separate financial bid required for the same. EMD and separate financial bid is necessary for the items/equipments above Rs 5.00 lakhs (INR). Kindly note that for some items/equipments advertised was published for several times. So this is the last advertisement for the items/equipments. Receiving single quotations for each items at the end of tender closing will be considered. The competent authority reserves the right to accept/ reject of any application. Only the successful and qualified bidders will be contacted for necessary negotiation/supply of particular item(S).

List of Equipments(S)

- 1). Biosafety Cabinet,
- 2). Lyophilizer,
- 3). Water purification System.
- 4). Hot Air Oven,
- 5). 4° C freezer

There will not be any separate notice for participation of bidder in the bid opening time

**Registrar,  
IASST.**

## 1. BIOSAFETY CABINET (Level II)

### SPECIFICATIONS:

- **The system should be microprocessor controlled for allowing the user to easily access the cabinet function.**

- Standard Compliance:

Filter performance: **IEST-RP-CC034.1, IEST-RP-CC007.1, IEST RPCC007.1, IEST-RP-CC001.3 and EN1822tested.**

Electrical safety: **IEC 61010-1 /EN 61010-1 / UL 3101-1 USA, CAN/CSA C22.2 No.61010-1 tested.**

Cleanliness within working Area: **ISO 14664.1 Class 3, US Federal Standard 209E Class 1/M1.5, AS1386 Class 1.5, JIS B9920 Class 3, BS5295 Class C, Class M 10,000 as per KS27030.1 and equivalent classes of VD12083 and AFNOR X44101 or better.**

- External Dimension: **1340 x 750 x 1380 mm [w x d x h]approximately.**
- Internal Dimension: **1220 x 570 x 680 mm [w x d x h] approximately.**
- Internal work area space: **0.56 m<sup>2</sup>or more**
- Average Airflow Velocities: **Inflow initial set Point:0.45m/s or 90 fpm or better (with audible/visual alarm);down flow initial set Point: 0.30 m/s or 60 fpm or better.**  
Airflow Volumes at initial Vertical Airflow Velocities set-point:**Inflow: 346 m<sup>3</sup>/h or better; Average Down flow: 738 m<sup>3</sup>/h or better; Exhaust: 346 m<sup>3</sup>/h or better**
- Down flow and Exhaust Filter Type:  
**ULPA filter with integral metal guards and filter frame gaskets should be present.**  
Filter efficiency like: **Down flow: >99.99% at 0.1 to 0.3 microns or better.**

**Exhaust: >99.99% at MMPS or better**

- Noise Level: **61.7 dBAor better.**
- Light Intensity: **1404 Lux or better**
- **Stainless steel work surface with a curved front edge should be present for maximum operator's control.**
- **The Instruments should supplied with UV-Lamp, Support base stand with caster wheels for easy movement, Electrical Socket Outlet, American Style Universal Service Fitting valve for Air/Gas/Vacuum/Nitrogen**
- Power:**220-240V/50 Hz**
- Warranty: **3 years or more**

## 2. Lyophilizer

- Teflon Coated collector coil condenser, with a minimum holding capacity of 6 Liters or more before defrosting and removing minimum of 4 liters of water in 24 hrs.
- System should be in a cabinet form on castor wheels for easy mobility.
- Condenser temperature of min of -80 °C or less with two ¾ hp CFC free refrigeration system or better.
- LCD display showing operating parameters, set up parameters, alarm messages, vacuum and temperature wave curves, diagnostic tests, user manual, defrost control and optional drying accessory control.
- Desirable Moisture sensor to prevent vacuum start up when moisture is detected in the collector chamber area and vacuum control to maintains set point vacuum level.
- Vacuum Break Valve prevents oil back streaming by bleeding air into the system when power to the freeze dryer or pump is shut off.
- Vacuum control to maintain set point vacuum level.
- Two stage rotary vane pump system in combination with two stage diaphragm pump with displacement capacity of approximately of 100 L/min and ultimate vacuum of approximately  $1.5 \times 10^{-4}$  mBar or better. Pump must be imported and include vacuum oil, exhaust filter and all necessary tubing and accessories.
- Hot gas defrost with auto shut off.
- Acrylic Drying Drum manifold with 20" height to connect up to 8 flasks of different sizes coupled with Glass adaptors for flasks. There should be system for bulk drying in trays also.
- Solvent Trap should also be provided from the same company.
- Spark testers for checking vacuum should be quoted.
- Accessories for drying for around 15-20 ampoules at a time and sealing torch should be quoted. Glassware like flasks and ampoules of different sizes from the same company should also be quoted along with the machine.
- Optional accessories for freeze drying approx 50 serum bottles/vials of 2 ml at a time with facility to seal under vacuum should also be provided. 2 ml/5 ml serum bottles along with stoppers, aluminum seal and crimpers should also be provided.
- Optional End-Zone kit for knowing when lyophilization is complete.
- All other accessories should be quoted in the optional. Any other accessories needed for the system should be specifically mentioned.
- Desired to have the provision of directly attached the B19/24/29 RB flask, without changing any hardware.
- The system should have rear mounted RS232 port; automatic start-up switch for collector cool-down and vacuum pull-down with manual override switches; retractable collector drain line; 3" diameter port for connection of drying accessory; power switch; rear-mounted electrical receptacle for vacuum pump connection (pump not included); 3/4" OD vacuum connection; 3/4" ID vacuum hose; and two clamps.
- The vendor has to assure for immediate and prompt after sales service facility.
- Warranty: 3 years or more

### 3. WATER PURIFICATION SYSTEM (Type 1 and 2)

Single Integrated System should be capable of producing type II (10-15Megaohm resistivity) and type I (18.2 MΩ resistivity) directly from tap water. The feed water acceptance should be up to 2000 μS conductivity, Fouling Index (SDI) < 12, Total Chlorine < 3 ppm.

To guarantee compliance with minimum laboratory safety requirements, and to ensure that the water purification system meets internationally-recognized safety norms, the water purification system shall be listed with Underwriters Laboratories (both UL and ULC), and will carry the CE mark, indicating compliance with EC Directives.

STAGE 1	* 2 Stage pretreatment system
PREFILTER	* 5 micron and 1 micron wrapped type depth filter
	* Less than 50 Db noise levels
	* Automatic low/high pressure cut off
	* DC pump with 0-2 pressure at 120L /hr
	* Inlet screen filter to DC pump
	* Optional: 0.5 or 1 μpleated filter with high particulate retention capacity and Activated carbon
STAGE 2	* Inbuilt Pretreatment should contain anti scaling compound, activated carbon and 0.5 μ filter.
	* Pump with unique temperature feedback mechanism
	* High flux Thin film composite polyamide RO membrane with 94- 99% ionic rejection with conductivity measurements before and after the membrane to ensure the performance of RO.
	* Recirculation loop with capillary tube and diaphragm valve.
	* Mixed bed ion exchange resin filled electro deionization module with auto regeneration by a weak electric current, eliminating the need for chemical regeneration or replacement of DI resin cartridges.
	* EDI (ElectroDeIonisation) module should not require additional softening pre-treatment.

	* Carbon beads at cathode of the EDI module to prevent scaling of the module on a long run.
	* Reverse osmosis Permeate divert valve which will divert low quality water to the drain automatically.
	* Coaxial resistivity cell with a flow through design and a cell constant of $0.01\text{cm}^{-1}$ and should display both compensated and non-compensated temperature accurate within $\pm 0.1^\circ\text{C}$ .
	* UV lamp 254 nm to remove germicidal effect before entering the tank
	* The system should have optional facility to deliver Type II Water flow rate @ 2l/min using Volumetric dispensing arm with 0.22 micron filter which can be put at 3 m distance long.
STAGE 3	A blow molded, cylindrical PE reservoir with a conical bottom and opaque walls with a 30 liters capacity
RESORVIOR	The tank should fill from the bottom
	Should possess a tank vent filter made of soda lime, activated carbon and 0.22 micron hydrophobic membrane to trap contaminants present in atmospheric air.
STAGE 4	* Low pressure mercury vapor lamp made of ultrapure quartz with dual wavelength ( 185 and 254nm ).The lamp should possess an electro polished 316L ss housing
	* Application Specific cartridges to remove ionic and organic contaminants to trace levels
	* Built in TOC monitor<Complies USP<643> with a 0.5mL Quartz cell and UV lamp which accurately measures TOC online from 1-999ppb .
	* Water production unit that can be placed either on the bench , under the bench or on the wall
	* Point of delivery unit with the polishing filters at the point of use with an Option of connecting 3 units with the main water producing unit

STAGE 5	<p><b>* Standalone point of delivery unit with</b></p> <p><b>1. Adjustable height and rotating arm [360°] - adjustable to any glass ware.</b></p> <p><b>2. Multi colour monitor displaying : resistivity, TOC, level of water in reservoir, volume dispensed and other alarms, printing to be directly accessible from the point of delivery unit</b></p>
Dispensing unit	<p><b>* Final Filters Options: a) Pharmaceutical grade, final filter with 0.22µ membrane filter in stack disc configuration, also option for different application specific packs.</b></p>
	<p><b>b) Disposable UF cartridge at the collection end with LRV is between 5 and 7 over challenge range of 220 and 22000 Eu/ mL.</b></p>
	<p><b>c) C18 filled pak for trace organic applications.</b></p>
	<p><b>d) Activated carbon pak for Volatile organic free water applications.</b></p>
Electronic data acquisition	<p><b>System should contain inbuilt Data management system with record keeping capabilities and a powerful search engine to retrieve data on water quality and system performance.</b></p>

Pure (Type II) water:

**Particulates .....< 0.22 µm ( / mL)< 1**

**TOC (ppb) .....< 30**

**Production Flow Rate (L/hr)..... 10L**

**Bacteria..... < 1 cfu/ml(with remote dispensing arm)**

**Resistivity.....10- 15 MΩ**

**Pyrogens .....< 0.001 EU/ml ( With optional UF cartridge )**

UltraPure (Type I) water:

**Ultrapure Water (Type 1) Flow Rate (L/min).....0.05 to 2( Programmable flow rate)**

**Ultrapure Water Resistivity (MΩ·cm at 25°C).....18.2**

Microorganisms (cfu/mL).....	< 1
Particulates < 0.22 µm ( /mL).....	< 1
Pyrogen Levels (EU/mL) .....	<0.001
RNaseLevel (ng/mL) .....	< 0.01
DNaseLevel (pg/µL) .....	< 4
TOC (ppb) .....	< 5

Warranty: 3 years or more

#### 4. HOT AIR OVEN

##### Required specification:

**Unit should be ideal for drying and heating purposes.**

- **Temperature range should be ambient temp. + 70 °C to + 250 °C.**
- **Temperature sensor should be Of Fe-const.**
- **Unit should be programmable PID microprocessor control system.**
- **System should have useful volume of 700 liters.**
- **System should have 1 min. - 100 hours + hold position.**
- **Unit should have delayed start timer.**
- **Temperature variation (100°C-150°C) should be ±4°C.**
- **Unit must have homogenous temperature distribution obtained by forced air convection.**
- **Temperature fluctuation should be by ±2°C.**
- **Temperature set and display sensitivity should be 1°C.**
- **No. of shelves should be 2/12 (standard/ max.)**
- **Unit should have low temperature loss by means of the door pressing firmly and tightly against the chamber gasket.**
- **System should have easy to use control panel including digital displays for temperature and time.**
- **Unit must have external material of Epoxy- polyester painted steel and internal material**

**Stainless steel.**

**Unit should have outlet port for vapor exhaustion.**

- **Unit should have internal dimensions not more than 955 x 560 x 1260 (w x d x h) mm, and external dimension not more than 1150 x 813 x 1640 (w x d x h) mm.**
- **Should have optional mesh type shelf.**
- **Unit's weight should not be more than 230/250 (net/packed) kg.**
- **Warranty: 3 years or more**

**5. 4°C FREEZER**

Required specifications for

- 1. The system should be vertical/ up right**
- 2. Capacity (Gross): 900 lit. or more**
- 3. Should have double glass door**
- 4. Temperature range: 1° c to 10° c**
- 5. Temperature control: Digital**
- 6. Display: Digital**
- 7. System should be frost free**
- 8. System should be CFC/HCFC free**
- 9. Built in condenser should be present**
- 10. PUFF insulation should be present in the system**
- 11. System should have heavy duty compressor**
- 12. System should have door lock facility**
- 13. Precise temperature**
- 14. System should have stainless steel interior and exterior**
- 15. No. of basket/shelves = 5 or more**
- 16. Castors should be present**
- 17. Warranty: 3 years or more**



# Notice Inviting Quotation

## Eligibility Criteria of bidder(s):

- The Bidder should be a reputed Manufacturer/authorized distributors/dealers having after sales service agreement with the OEM (proof for the same to be enclosed along with address, phone nos. & E-mail etc. of the Service Centre).
- If the bidder is an ISO certified Company, then documentary proof should be enclosed.
- The bidder should have experience of more than five years in execution and maintenance of equipment quoted (A certificate of establishment to be provided).
- The bid document, complete in all respect should reach the Registrar, Institute of Advanced Study in Science and Technology (IASST), Vigyan Path, PaschimBoragaon, Guwahati – 781035 on or before 06/11/2017 by 5 P.M. No bids after the last date shall be entertained.
- **The bidder must be able to keep the sophisticated equipment.**
- The bidder who can consider exclusion of time lapsed between receipt of complain from institute and the actual visit of engineer that happens due to company's inability to send service engineer to successfully repair the equipment within the warranty period. This time lapse will be added to the length of warranty period which will result in extending of termination of last date of the warranty period.
- The bidder must be able to make presentation of their bids in front of an expert committee.
- Those bidders who can cover all parts of the equipment and specific consumables involved in running the equipments within the warranty period.
- The bidders must mandatory be able to ensure FOB IASST Guwahati.

## Sequence of documents to be provided / enclosed in each copy of the bid documents:

1. Each equipment's technical and price bid should contain on the top advt. no, equipment name and these documents should be put inside a single envelop which will also contain on the top advt. no, names, last date of submission of quotation and content (how many envelop) inside.
2. Forwarding letter duly signed by the Authorized person.
3. Balance sheet with auditor's report for the last three financial years.
4. Latest Income Tax Clearance Certificates.
5. Copy of Certificate of Registration for Central Sales Tax/VAT
6. Copy of PAN Card.
7. Proof of the authorized agent/distributor/supplier.
8. Sole Proprietary/sole manufacturer certificate for proprietary item.
9. Compliance sheet stating the deviation, if any, with reference to the terms and specifications of the equipment/its accessories.
10. Certificate in support of the authorized agent/distributor/supplier.
11. Sole Proprietary/sole manufacturer certificate for proprietary item.
12. List of similar equipment supplied by the firm with addresses and phone numbers of customers with satisfactory completion certificate/ working certificates.
13. Name and address of registered office, Head Office and Regional Office of the company with name and phone numbers of key persons.
14. Self-declaration at Annexure –I
15. Format of Manufacturer/Supplier/Distributor information at Annexure –II.
16. Technical Specification at Annexure – III
17. Financial Bid at Annexure – IV
18. Contract Form at Annexure –V
19. Acceptance of all clauses of bids specification duly signed page wise.

20. A summary sheet as per the format must accompany the financial bid and failure to do so may result in cancellation of the bid.

**The committee of experts and the user scientists will have the right to recommend /reject purchase of equipment from a firm with proper justification and scientific logics.**

**All the above documents except SL.No.17 should be enclosed with the Technical Bid. Sl. No.17 to be submitted in a separate sealed envelope following instruction (1) above.**

## Conditions forming part of NIQ

- Price of the equipment to be quoted for FOB at IASST only.
- The two bid systems should be followed for this NIQ. Under this system the bidder must submit their offer in two separate sealed envelopes marked clearly as Technical Bid and Commercial Bid on cover page of the envelop for each item quoted. Both the sealed envelope should be placed in a third larger envelop. The main envelope which will contain both the bids should be super scribed with NIQ enquiry no. and name of the equipment quoted for.
- The bidder shall be required to deposit EMD for 2% **Earnest Money** of estimated value of Equipments to be supplied along with the Technical Bid, through Bank Draft/ Fixed Deposit Receipt/Bank Guarantee drawn in favour of '**The Director, IASST**' payable at Guwahati. All quotation submitted without requisite amount of earnest money shall be rejected and their financial bid shall not be opened. The EMD will be returned to the bidders(s)/Agents whose offer is not accepted by IASST within one month from the date of placing of final order(s) to the selected bidder(s). In case of bidder(s) whose offer is accepted, the EMD will be returned on submission of Performance Bank Guarantee. The IASST shall forfeit EMD, if the successful bidder fails to furnish the required Bank Guarantee. However, if the return of EMD is delayed for any reason, no interest/penalty shall be payable to bidders.
- The Technical Bids will be opened in presence of the bidders on the specified time and date. The bidder/their authorized agents who have responded to the quotation will be allowed to be present in the opening. The bidders are requested not to insert their quoted price in Technical Bid which will lead the quotation for summarily rejection.
- The Technical Bids will be evaluated to shortlist the eligible bidders. The Price Bids of only the short listed bidders shall be considered for further processing. Bidders whose Technical Bid is found acceptable and meets the eligibility requirements as specified in this NIQ will be informed about the date and time of the opening of Price Bid.
- The Successful bidder will have to submit within ten (10) days of the award of the contract, Performance Bank Guarantee equivalent to 5% of the total value of purchase order in the form of Bank Guarantee favouring the Director, IASST payable at Guwahati valid till completion of warranty period.
- Bids would be rejected for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question.
- The bids received after the deadline for submission of bids prescribed by the IASST will be rejected and such bids shall be marked as late and not considered for further evaluation.
- The IASST may, at its discretion, extent the deadline for submission of bids by amending the bid documents in accordance with clause relating to Amendment of Bidding documents

in which case all rights and obligations of the IASST and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

- The original and all copies of the bid shall be typed and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the Contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid. Further, over-writings on documents, if any should be supported by signatures.
- The bidders may submit their duly sealed Bid by post or by hand at the address specified in the NIQ not later than the time and date specified therein. In the event of the specified date for the submission of bid being declared a holiday for the IASST, the bid will be received up to the appointed time on the next working day.
- The bidder should submit soft copies of both the bids in soft copy format through CD. The format of soft copies should in M.S. Word format.
- Issuance of bid documents should not automatically be construed that the bidder is considered qualified. The IASST Authority has the right to reject any bids on technical grounds without assigning any reason thereof.
- IASST shall not be responsible for any delay, loss or non-receipt of bid documents sent by post.
- Prices shall be quoted in Indian Rupees for offers received for supply within India and in their currency as per the Financial Bid format in case of offers received for supply from foreign countries. The prices quoted should be FOB IASST destination.
- The IASST may open a letter of Credit or Wire Transfer in cases where it so decides. Any variation in price from the importer and manufacturer be indicated well in advance.
- The imported equipments should be quoted by the authorized supplier/dealer. In this case, commitment of after sales service with the period applicable should be clearly mentioned.
- Compliance sheet should indicate in details of meeting up of specifications required. The bidder can mention the additional features that exist in quoted products, if any, separately.
- Payment shall be made after delivery, successful installation, commissioning, and submission of Bank Guarantee and on submission of installation and warranty certificate duly signed and stamped by the authorized representative of the user department. **No advance payment will be made in case of equipment supplied by indigenous supplier.** In case of imported equipments 100% payment will be made through letter of credit for equipment costing USD 20000.00(or equivalent foreign currency) or more with payment terms 80% after shipment and balance 20% after satisfactory installation and commissioning along with submission of Performance Bank Guarantee. Equipment costing below USD 20000.00 (or equivalent foreign currency) will be made after installation through Foreign Demand Draft or through wire transfer.
- All taxes, if applicable, should be quoted separately, otherwise it would be presumed that the quoted prices are inclusive of taxes (please see Financial Bid format).

- Prices quoted should be FOB IASST, Guwahati inclusive of all charges required to make the equipment functional to the satisfaction of the Institute, otherwise it would be presumed that the quoted prices are inclusive of all charges, if applicable.
- In case price for imported goods are quoted in FOB, the IASST will provide customs duty exemption certificate, if the import is made in the name of IASST and the supplier should submit original Bill of Entry in the name of the Registrar, IASST.
- Delivery should be within specified days mentioned in Purchase Order. If the equipment/instruments are not delivered within the stipulated time, the supplier shall be liable to pay a penalty of 1% of the total order value for each delay of 10 days or part thereof, and the amount will be deducted from the payment on account of purchase.
- The suppliers will undertake warranty of equipment/instruments from the date of installation and shall have to mention the period of warranty in both the bids clearly.
- The quotations must be valid for a minimum period of 90 days (three months) from the date of opening of the financial bids. No change in prices and change in terms and conditions will be permitted.
- All quoted items may carry brochure/catalogue/Pamphlets/Technical Literature and related documents.
- The supplier further warrants that the goods shall be free from defects arising from any act or omission of the supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.
- The bidder should indicate clearly in their technical bid about the pre-installation requirements. Subsequently, before the consignment lands in IASST, the bidder shall confirm that the pre-installation requirements are sufficient for installation of the equipments.
- Installation, testing, commissioning of the equipments should have to be carried out by Technical experts of the company/supplier up to the satisfaction of user department of IASST.
- Free training shall be imparted to faculty/technical staff for operation, maintenance and troubleshooting at the user department of IASST.
- The equipment should be supplied with manuals containing technical drawings, complete in all respects, so as to operate the system without having any problem.
- The bidder may submit the proprietary certificate for the item(s), if applicable.
- In a bid, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same bid.
- If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same bid for the same product.
- IASST reserves the right to purchase varying quantity of material, less or more.

- In the process of evaluation, comparison of bids, IASST reserves the right to reject any or all bids.
- In case replacement of a part becomes necessary during warranty period, the parts of the same make and same or better configurations as were originally there in the equipments shall be used. The supplier/vendor shall maintain details of the replacements and repairs carried out, if any, in any equipment/instrument in a separate document and produce the details as and when required by the user department of IASST. The cost of the parts will be borne by the supplier.
- In case of complaint regarding repairing/replacement of equipment/instrument within the warranty period, the supplier will provide repair/replacement immediately. In case of non-compliance or delayed compliance, supplier will be penalized with an amount mutually agreed upon and it would be deducted from the Bank Guarantee.
- The technical specification wherever given in the items' specification format is basic. The equipments/instruments may also be evaluated as per additional provisions and facilities.
- All corrigenda will only be notified on the IASST website.
- The bidder should make arrangement of insurance of the equipment against all risks of loss or damage from the date of shipment till such time it is delivered at IASST site in case of Rupee/Foreign currency terms.
- The successful bidder should transport their products through the Institute's empanelled Carrying and Forwarding Agent from CIF/CIP destination.
- The Director, IASST shall be the final Authority for settlement of any dispute and his interpretation of any Clause/term/condition(s) of this document shall be final.
- If any dispute arises out of or in connection with the contract, or in respect of any defined legal relationship associated therewith or derived there from, will be settled under the jurisdiction of Court of Law of Guwahati.
- The Institute is not bound to accept the lowest bidder.
- Purchase terms and condition as per General Financial Rule (GFR) will be applicable for all the purchases to be made.

Authorize Signature of the firm

Name:

Designation:

## ANNEXURE-I

### **Self-Declaration to be given by the bidder**

NIQ Reference No.& Date:

Bidder's Name & Address:

Person to be contacted:

Designation:

Telephone No:

Fax No:

Email:

The Registrar,

Institute of Advanced Study in Science and Technology (IASST),

Vigyan Path, Paschim Boragaon, Guwahati – 781035.

We, the undersigned Bidder, having carefully read and examined in detail the Terms and Conditions, specifications and all bidding document in regard to the supply of equipments/instruments at Institute of Advanced Study in Science and Technology (IASST) and accept the same.

### **We also hereby declare**

- that we have not been blacklisted/debarred by any Government/Undertaking.
- that the rates quoted are not higher than the rates quoted for same item to any Government/Undertaking.
- that the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

For and on behalf of the firm

(Firms Name & Address)

(Signature of Authorized  
Signatory)

Name:

Designation:

Phone No:

Seal:

Date: -----

Place: -----

**ANNEXURE – II**

**FORMAT FOR OTHER INFORMATION**

(To be filled in by the bidder)

Cost of Bid: Rs. 1000/- -----

Cash receipt/Bank Draft No: -----

Date: -----

- Name of the firm: -----
- Address: -----
- Telephone/Mobile No: -----
- Fax Number: -----
- Email: -----
- TIN/VAT/CST No: -----
- Firm Registration No: -----

(If any)

- PAN: -----  
(Attach photocopy)

• **Details of Earnest Money (Bids Security) @ 2% of the estimated values of the equipment to be provided.**

a) Bank Draft/Pay Order No.

b) Date.

c) For Rs.

d) Drawn On.

Place -----

(Signature of the authorized person)

Date -----

Name of the Contact person

Name of the Firm

Contact No.

Seal



**ANNEXURE - IV**

**FINANCIAL BID**

<b>Sl.No</b>	<b>Equipments &amp; Specifications</b>	<b>Amount</b>
	Basic Cost of the Equipment	
	Sales tax & other taxes	
	Excise duty, if any	
	Customs duty, if any	
	Packaging & forwarding charges, if any	
	Octroi Duty, if applicable,	
	Training cost, if any	
	Installation and Commissioning cost, if any	
	Any other charges, if any	
	<b>Grand Total ( in figure &amp; words)</b>	

(Signature of the authorized person)

Name of the Contact Person

Name of the Firm

Contact No.

**ANNEXURE -V**

**CONTRACT FORM**

**(To be filled by the successful bidder only)**

**THIS AGREEMENT** is made on the ----- day of -----, 20----- between the Registrar, Institute of Advanced Study in Science and Technology (IASST), Vigyan Path, Paschim Boragaon, Guwahati – 781035 (hereinafter called “the Purchaser”) of the one part and ----- (Name of Supplier) of ----- (city and country of Supplier) (hereinafter called “the Supplier”) of the other part:

**WHEREAS** the Purchaser is desirous that certain equipment/instrument and after sales services viz, ----- (Brief Description of equipment/instrument and after sales services) and has accepted a bid by the Supplier for the supply of those equipment/instrument and after sales services for the sum of ----- (Contract Price in Words and Figures) (hereinafter called “the Contract Price”).

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. In consideration of the payments to be made by the IASST to the supplier as hereinafter mentioned, the Supplier hereby covenants with the IASST to provide the equipment/instrument and after sales services and to remedy defects therein in conformity with the provisions of the Contract in all respects.
3. The IASST hereby covenants to pay the Supplier in consideration of the supply of the equipment/instrument and after sales services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the equipment and after sales services which shall be supplied/ provided by the Supplier are as under:

SL. NO	BRIEF DESCRIPTION OF EQUIPMENT/INSTRUMENT AND AFTER SALES SERVICES	QUANTITY TO BE SUPPLIED	UNIT PRICE	TOTAL PRICE	DELIVERY TREMS

**Annexure – III**

**TECHNICAL SPECIFICATION**

**Advertisement No:**

**Sl. No (as per NIQ):**

**Equipment Name:**

<b>Equipment Name</b>	<b>Whether all specifications are as per the advertisement listed (Yes/No)</b>	<b>Principal Price (Rs./or any foreign currency with the equivalent rupees value on the date of submission of quotation)</b>	<b>Taxes</b>			<b>Total (Rs./ or any foreign currency with the equivalent rupees value on the date of submission of quotation)</b>