

Rules for Users of the "Chinton chora", IASST

Right kind of environmental ambience catalyze and augment creative thinking which is hall mark of academic institutions and essential for performance to fullest potential. IASST endeavours to provide its scientists, research scholars and students a very conducive and creative environment in the class rooms or laboratories or its lavishly green areas in the campus. One such endeavour has been raising "Chinton chora" i.e. house of thoughts, a physical structure built by utilizing the indigenous materials and a simple elegant design as part of the campus landscape, that might provide break from the monotony of the lab and class rooms. This is a place where one person alone or in groups can brain storm and feel comfortable in giving shape to the ideas or expressing and exchanging their ideas. This facility has been developed in the front lawn of the campus surrounded by trees, other perennial and seasonal vegetation and flowers. The ambience inside is also expected to invite IASSTians for meditation/deep contemplation and promote unity and cohesiveness. This structure has been dedicated to the Assam Science Society, few eminent academicians members of which were the pioneers in establishment of the IASST.

Any group of scientists, research scholars, students or employees can utilize this for the above mentioned purpose or even meditation with prior permission of the competent authority as long as the facility use does not interfere with institute activities and events. A set of rules and guidelines are prepared to regulate use of the "Chinton Chora" in right earnest. The purpose of the rules and guidelines is to establish criteria, standards and clear direction for their implementation while using the "Chinton Chora".

The followings are the rules and guidelines:

1. How to apply for permission:

Application in the prescribed format may be submitted to the Registrar, IASST for prior permission to use the Chora for a specified purpose. Permission will be granted only if the competent authority is convinced that the purpose of use is in conformity with the philosophy of the chinton chora and there are no scheduling conflicts with other events of the institute. The application format will be made very simple and permission decision will also be very prompt/instant for the spirit of purpose of the "Chinton Chora". After prior consultation with the concerned Section of the office of the Registrar, the application may be submitted.

2. Applicable cases for use of Chinton chora:

For events, such as Brain storming discussion in small group, lectures, motivation and inspirational deliberations are only permitted.

3. Prohibited activities:

- Activities which interfere with research and educational activities of the institute and are contrary to the objective of the institute are not allowed.
- Activities which may cause damage to or defacement of the facilities.
- Political activities.
- Religious activities related to specific religions.

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- Activities which insult specific individuals or groups, or damage their reputation.
- Promotional profit-making activities of commercial nature.
- Other activities thought to impede the proper management of the facilities by the institute.

4. Facilities provided in the Chora:

Furniture for sitting of about 20 to 30 persons, No computer or other such facilities are provided from the institute.

5. Period and hours of use:

From 9:00 am to 05.30 pm on working days including time required for preparation and cleanup.

This facility will not be available for use during the holidays in normal circumstances but specific provision of its use in holidays/weekends can be made. The institute facilities are not available for use during the holidays.

6. Usage fees:

Users from outside IASST may be charged fees as decided by the institute from time to time. The actual hours of use shall be calculated based on the times notified to the Security Office/Estate office of the institute by the user at the start and end of the event/programme/session.

GUIDELINES FOR USE OF CHINTON CHORA

1. Activity must be restricted to the permitted area of the "Chinton Chora". Use of rental furniture in the "Chinton chora" facility is not allowed.
2. No PA system or loud speakers are allowed.
3. The permitted user group shall NOT provide the space to another organization or group.
4. No group or individuals at any session/meeting held in the 'chora' shall be allowed to act in a manner likely to produce imminent lawless action nor shall they break discipline or violate any law.
5. The user must provide adequate supervision for all activities, and the users must take reasonable steps to ensure orderly behaviour at all times.
6. Use of tobacco, alcoholic beverages, and controlled substances is prohibited. All users are responsible for complying with this regulation.
7. No food or drink is allowed in the "Chinton chora". All users are responsible for complying with this regulation.
8. Gambling of any kind is prohibited.
9. No decorations by the users shall be erected in the 'Chora' premises. The use of open flames, such as candles is prohibited.
10. The use of any materials on floors or other parts of the building is strictly prohibited without specific approval, in writing, from the institute administration.
11. An institute custodian shall be on duty whenever a facility is being used. There will be a custodial charge for set-up and clean up.
12. No Groups or individuals will be allowed to enter the 'Chora' building when it is closed or otherwise unoccupied.
13. No overnight use of the 'Chora' will be permitted.
14. Parking will be limited to designated areas only.

15. The institute will not be held liable for any damages, direct or consequential, if for any reason the facilities agreed upon are not made available, as scheduled.

16. The institute shall not be responsible for loss or damage to personal property of the user while using the facility after due permission.

17. Removal of any flora or fauna or of any stone, gravel, or soil is strictly prohibited.

18. Any damage done to the property of the "Chinton chora" or of the campus by the user has to be appropriately compensated as assessed by the concerned authority of the institute.

19. Failure to observe these rules will result in suspension of the use of the facilities.

20. Participants/members will fill up columns and sign in the register without fail.

The authorized users are requested to note the followings:

1. **Don't assume permission.** Make sure your use of the property is consistent with your right to be there. Obtaining permission to use the 'chora' does not mean that you can access other areas where you were not specifically invited.

2. **Don't interfere in any other activities of the institute rather** cooperate with institute authorities.

3. **Don't use any electronic or other gadget** to obtain information or photographs that you could not have gotten otherwise.

4. **Get permission or consent to record the proceedings which are to be submitted to the institute authority prior to approval.**

5. **Don't use concealed equipment.** Avoid concealed cameras or microphones unless you have obtained legal advice in advance from the authority.

This is issued with the approval of the competent authority of IASST, Guwahati.

Registrar, IASST

