

1 विज्ञान एवं प्रौद्योगिकी उच्च अध्ययन संस्थान

(भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अधीन एक स्वाशासी संस्थान)

विज्ञान पथ, पश्चिम बड़ागाँव, गड़चुक, गुवाहाटी-781035, असम : भारत

INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY

AN AUTONOMOUS R & D INSTITUTE UNDER DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA
VIGYAN PATH, PASCHIM BORAGAON, GARCHUK
GUWAHATI-781035 : ASSAM : INDIA

Minutes of the Tenth Meeting of the Finance Committee of

Institute of Advanced Study in Science and Technology (IASST), Guwahati-
781035: Assam: India

Date: 28.07.2018

Time: 10 AM

Venue: IASST, Guwahati – 781035.

Members present:

1. Dr. N. C. Talukdar, Chairman
Director, IASST
2. Shri Santosh Kr. Mishra, Under Secretary (Finance) Member
Ministry of Science and Technology,
Government of India.
(Representative of A.S.&F.A.)
3. Shri U.C. Das, Registrar, Member
IIT, Guwahati
4. Prof. B.C. Tripathy, Professor & H.O.D. Member
Dept. of Mathematics,
Tripura University, Agartala.
5. Dr. D. Goswami, Registrar, Special Invitee
IASST, Guwahati
6. Mr.P. Borkataki, Member-Secretary
F.A.O., IASST, Guwahati.

Dr. Praveer Asthana, Head, A.I. Division could not attend the meeting due to preoccupation.

Agenda Item No. 1 : Welcome Address

Dr. N.C. Talukdar, Director and Chairman of the Finance Committee welcomed the members to the Tenth meeting of Finance Committee of IASST. He accorded special welcome to Shri Santosh Kr. Mishra, Under Secretary(Finance) for making it convenient to attend the meeting at Guwahati. Chairman also expressed that without the continuous and adequate support from Department of Science & Technology it would not have been possible for IASST to reach the present state of affairs. After the brief welcome by the Chairman, the Member-Secretary started the proceedings of the meeting on invitation by the Chairman.

Agenda Item No. 2 : Confirmation of the Minutes of the Ninth Finance Committee Meeting of IASST held on 21st July, 2017.

The Member-Secretary informed that the approved minutes of the 9th Finance Committee was placed in the 10th Governing Council Meeting for approval and the Governing Council did not suggest for any modification/alterations. The Finance Committee, therefore, confirmed the same.

Agenda Item No. 3 : Action Taken Report on the deliberations/ recommendations of the Ninth Meeting of the Finance Committee held on 21st July, 2017.

The Member-Secretary informed that necessary actions had already been taken for implementation of recommendations of the 9th Finance Committee Meeting. The Finance Committee noted the details of action taken with following suggestions :

ITEM NO. 3 : To prepare a need based staff requirement keeping parity with the scientific staff strength.

Pending Govt. decision for creation of regular posts for Assistants the Committee suggested to process for publishing of advertisement to fill up the required number of Assistant posts through outsourced agencies, to meet the Institute's urgent needs.

ITEM NO. 4 : Observation on Audited Accounts

Committee suggested that the time line in expenditure of sanctioned budget, especially in Capital outlay, be strictly adhered to as per schedule in the sanction and further suggested to deal with all interests and other earnings against Grants-in-

Handwritten signature/initials in blue ink.

Handwritten signature in black ink.

aid or advances (other than reimbursements) as per the provision contained under Rule 230(8) of GFR,2017.

Agenda Item No.4 : Consideration of Audited Accounts and Auditor's Report there on for the Financial Year 2016-17 for approval.

The Committee approved the audited accounts for the financial year 2017-18 and noted the inclusion of recommendations of 9th Finance Committee Meeting in Annual Accounts submitted.

Agenda Item No.5 : Submission of budget for approval for the Financial Year 2018-19 and information regarding current financial status.

The total budgetary allotment for the financial year 2018-19 as approved by Finance Committee is for ₹4,126 lakhs. Under Secretary (Finance) informed that total grants in aid to be received from DST. Govt. of India for the Financial Year 2018-19 may be tentatively kept at ₹3,000 lakhs, considering facts on record. Additionally, this Institute will receive the balance amount of Capital Cost as per sanctions of 2016-17, with further approval of competent authority.

The Committee noted grants-in-aid of ₹1,273 lakhs received so far from Department of Science & Technology, Govt. of India for the Financial Year 2018-19 against which expenditure incurred by the Institute till 15.07.2018 for ₹1105 lakhs.

Agenda Item No.6 : Need based staff requirement keeping parity with scientific staff strength.

The Committee noted that the Institute's proposal for creation of 12 posts to meet the current deficiency of manpower and the detailed statement of case for these posts have been submitted to DST (refer Item 3 above). The present meeting of the committee deliberated on the manpower requirement to meet perspective plan activities of the Institute. The Committee suggested that this perspective manpower requirement be deliberated by a broad based committee comprising representative from Scientific Advisory Committee(SAC) and management cadre professionals. This committee should judge the requirement based on the future scientific activities proposed to be undertaken by the Institute during a certain perspective time schedule.

Handwritten signature

Handwritten signature

Item No.7. Information regarding ongoing and proposed major construction activities of the Institute.

The following construction activities of the Institute have been taken up with the approved budget for capital works 2016-17 and release of fund thereto:

- (i) Central Instrumentation Facility Building;
- (ii) Construction of Animal Facility;
- (iii) Pre-engineered SC/ST training building;
- (iv) Construction of Academic Staff Quarters;
- (v) Gymnasium cum Indoor Sports facility;
- (vi) Dedicated power supply form ASEB;
- (vii) Other miscellaneous works like:
 - Roads/ pavers;
 - Boundary wall/ fencing/ railings;
 - Earth work for site development;
 - Renovation of Library/ Administrative Block

The above works are being executed with due deliberation and approval of the Institute Building Works Committee and following codal requirements of construction procedure as per CPWD guidelines.

The Committee noted that the funds required for completion of above noted works will exceed the present Capital Cost budget of Rs12.77 crores (sanctioned separately). The amount required in excess of this budget has been catered for the projections of Rs.41.26 crores for 2018-19. Therefore, final grants for 2018-19 including the capital cost grant will need to be exceeded beyond the tentative grant of Rs.30 crores proposed by DST.

Member Secretary also appraised the Committee regarding the submission of the proposal for construction of Auditorium cum Guest House and parking as future project of the Institute. This has already been deliberated and approved in principle by the Finance Committee. The Institute has already submitted preliminary estimates as per CPWD guidelines to DST for sanction of budget vide IASST letter No. IASST/771(P-I)/17-18/13093 dated 21.12.2017.

The representative of IFD, Department of Science and Technology stated that all proposals involving Capital Cost, which have been/being recommended by Finance Committee and/ or Governing Council should be forwarded by IASST to the AI Division seeking their recommendation and for obtaining further administrative approval & financial sanction of the Secretary, DST with concurrence from IFD and only thereafter IASST should undertake execution of these major projects.

[Handwritten signature]


[Handwritten signature]

While discussing construction progress related to SC/ST Training Building Committee appreciated the measures taken by Institute for empowerment of Scheduled Caste and Scheduled Tribe Community by adopting two tribal villages of nearby locality. In these villages Institute initiates to generate economic development amongst villagers by providing infrastructure for creation of Eri Rearing facility, Mushroom Production Unit, Vermi Compost production unit, etc. Steps taken for construction of building for providing training facilities to the tribal people for Eri Rearing, Mushroom Production, Vermi Compost production, etc. Under Secretary(Finance) suggested to submit a detailed project report for this activities to administrative ministry.

Item No. 8. **Any Other Matter :**

- (i) **Information on reports of audit of accounts conducted by Principal Director of Audit, Scientific Department, Kolkata Branch for the year 2016-17 and Internal Audit by Internal Audit Wing, Department of Science & Technology, Govt. of India till the Financial Year 2016-17.**

Committee noted the information of audit of accounts of IASST conducted by Principal Director of Audit, Scientific Department, Kolkata Branch and Internal Audit conducted by Internal Audit Wing, Department of Science & Technology, Govt. of India till the Financial Year 2016-17


(N.C. Talukdar)
Chairman

Director
आई.ए.एस.टी., पश्चिम बड़ागाव
IASST, Paschim Boragaon
गुवाहाटी-35:असम:भारत
Guwahati-781035:Assam:India


(P. Borkataki)
Member Secretary.

वित्त एवं लेखा अधिकारी
Finance & Accounts Officer
आई.ए.एस.टी., पश्चिम बड़ागाव
IASST, Paschim Boragaon
गुवाहाटी 35:असम:भारत
Guwahati-781035:Assam:India