



# विज्ञान एवं प्रौद्योगिकी उच्च अध्ययन संस्थान (आई ए एस टी)

(भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अधीन एक स्वशासी संस्थान)  
विज्ञान पथ, पश्चिम बड़ागाँव, गड़चुक, गुवाहाटी -781035, असम : भारत

**INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY (IASST)**

AN AUTONOMOUS R & D INSTITUTE OF DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA  
VIGYAN PATH, PASCHIM BORAGAON, GARCHUK, GUWAHATI-781035, ASSAM, INDIA.

## Minutes of 13<sup>th</sup> Finance Committee Meeting of IASST, Guwahati

Date : 29.12.2020

Time : 11 AM

(Mode of holding the meeting: Video Conferencing)

### Members present:

1. Prf. A. K. Mukherjee, Chairman  
Director, IASST
2. Shri Manoj Kumar, Director (Finance) Member  
Representative of Additional Secretary & Financial Adviser,  
Department of Science & Technology, Government of India,  
New Delhi.
3. Dr. Anand Kamavisdar, Scientist E, Member  
Representative of Head, AI Division,  
Department of Science & Technology, Government of India,  
New Delhi.
4. Shri U.C. Das, Registrar, Member  
I.I.T., Guwahati
5. Dr. Heremba Bailung, Professor, Member  
IASST
6. Dr. D. Goswami, Registrar, Invited Member  
IASST, Guwahati
7. Mr.P. Borkataki, Member-Secretary  
Finance & Accounts Officer, IASST, Guwahati

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### **Item no. 1: Welcome Address by Chairman, Finance Committee**

Prof. A. K. Mukherjee, Director, IASST and Chairman of the Committee welcomed the members to the Thirteenth Finance Committee Meeting of IASST. In his brief welcome address Prof. Mukherjee informed that the current meeting is the 1<sup>st</sup> Finance Committee of IASST chaired by him and requested the members for their support. He expressed his special gratitude to Shri Manoj Kumar, Director (Finance) representing A.S. & F.A. for sparing his valuable time and to made it convenient to attend the meeting and also welcomed Dr. Anand Kamavisdar, Scientist E, representing Head, A.I. Division. Chairman after his brief welcome address requested Member Secretary to start the proceedings of the meeting.

### **Item no. 2: Confirmation of the minutes of the 12<sup>th</sup> meeting of the Finance committee of IASST held on 10/01/2020**

Member-Secretary informed that the approved minutes of the 12<sup>th</sup> Finance Committee Meeting was placed in the 13<sup>th</sup> Governing Council Meeting and the salient points were noted in the minutes of the Governing Council meeting. The Finance Committee confirmed the minutes.

### **Item no. 3: Action taken report on the deliberations/recommendations of the 12<sup>th</sup> Meeting of the Finance Committee of IASST held on 10/01/2020**

Member-Secretary appraised the details of the actions taken for implementation of recommendations of the 12<sup>th</sup> Finance Committee Meeting. Finance Committee noted the action taken report submitted. Regarding revision of the capital cost budget representative from A.I. Division, Department of Science & Technology suggested to submit a consolidated proposal elaborating the details that resulted in the revision of original budget estimate from Rs.12.77 crores to Rs.31.80 crores. It was also suggested to submit detail proposal stating project wise/construction wise original sanctioned cost and additional cost incurred by IASST with justifications thereof for revision, to the A.I. Division, Department of Science & Technology, Govt. of India seeking Ex-post facto approval for the same.

For release of fund for the work "Dedicated Power Supply Connection to the Institute" it was suggested to submit the details of procurement process followed for







this work alongwith other documents like tendering process and related papers submitted, work order issued, etc.

#### **Item no. 4: Information regarding current financial status of the Institute.**

The Committee noted that Grants-in-aid of Rs.19.01 crores received by the institute from Department of Science & Technology, Govt. of India for the Financial Year 2020-21 against which expenditure incurred till 15.12.2020 was Rs.18.90 crores. Director(Finance) informed that total revised budgetary allocation for 2020-21 for IASST will be Rs.34.80 crores inclusive of separate allocation tendered for Rs.4.31 crores for dedicated power supply connection. Member Secretary brought to the notice of the Committee that for the successful execution of the ongoing programmes and for meeting the committed expenditure on various heads towards Capital and Revenue items, Institute will need minimum of Rs.14.10 Crores additionally under Revenue and Capital Cost heads for meeting the expenditures during the remaining period of the Financial Year 2020-21 (December/2020 to March/2021) and informed that minimum Rs.33 crores are required to run the Institute budgeted activities for the current financial year. Member Secretary requested for allocation of Rs.4.31 crores separately by enhancing the budget allocation by another Rs.2.51 crores (Rs.18.90 crores+Rs.14.10 crores+Rs.4.31 crores - Rs.34.80 crores). Director (Finance) assured for raising of budgetary allocation subject to the availability of budget of the Ministry.

#### **Item no.5: Submission of Budget Estimate for approval for the Financial year 2021-22**

Committee recommended budget estimate of Rs.40.65 (Rupees forty crores sixty-five lakhs only) for the financial year 2021-2022. It was mentioned that all the activities like infrastructures developmental works such as roads, additional water storage tank, retaining wall to protect children's observatory building, children park, etc., development of land, construction of car garage and parking place, storm water drainage system, setting up quality control lab, Incubation Centre for Technology commercialization, etc. as proposed to be undertaken as per the details submitted under GIA Capital head in addition to provision for refund of Security Deposit amounting for the major construction work namely (i) Animal House Facility, (ii) Academic Staff Quarter Building, (iii) SC/ST Training Facility Building and (iv) Central Instrumentation Facility Building. Regarding procurement of equipment, Computer, Peripherals, Software, Furniture & Fixtures, Air Conditioners, etc.



Committee suggested to prepare need based estimate with proper justification(s) thereof. It has also suggested to submit all the new construction proposal alongwith justification and budget to the A.I. Division, Department of Science & Technology for obtaining prior administrative approval.

### **Item no. 6: Request for revision of original estimate of GIA of Rs. 12.77 crores for capital works.**

The Committee recommended the requirement of additional GIA of Rs. 3.29 crores (which was included in the original sanction of Rs.12.77 crores) to the Institute for "development of basic infrastructure of the research laboratories" and suggested for submission of detail proposal to A.I. Division, Department of Science & Technology for the same.

Details deliberation for obtaining post facto approval of revision of original capital cost budget has been discussed under agenda item no. 3 above and Committee suggested to submit the documents accordingly.

Director (Finance) brought the issue of imbalance of GIA of the Institute. Member Secretary briefed the recommendation of 12<sup>th</sup> Finance Committee Meeting held on 10.01.2020 which read as follows "On the issue of imbalance in grants-in-aid received under Capital and Revenue head, it was recommended that A.I. Division will take necessary action for addressing the matter of imbalance in phased manner and also advised IASST to submit to the Department of Science & Technology the systemic occurrence of such imbalance. Committee also noted that in near future no such imbalance of fund will be allowed. Administrative ministry will take appropriate measure for addressing of such imbalances immediately as onetime measure subject to submission of all the required documents/justifications by IASST". The Committee agreed to the earlier recommendation of the Committee and requested IASST to take appropriate action in this regard.

### **Item no. 7 Creation of Corpus Fund for the Institute.**

The Committee recommended the proposal for creation of Corpus Fund from the own sources of the Institute subject to concurrence of Ministry of Science & Technology, Govt. of India for the same.





## Item no. 8: Any other matter with the permission of the Chair

The Committee welcomed and recommended the proposal for construction of another hostel building to accommodate minimum 100 number of women research scholar and suggested to submit Detailed Project Report (DPR) to the A.I. Division, Department of Science & Technology for obtaining administrative approval for the same.

As there was no other matter to discuss, the Committee ended with vote of thanks by the Member Secretary. Prof. H. Bailung former Director Addln. Charge also extended his sincere thanks and gratitude to the A.I. Division, Department of Science & Technology and other Committee members for their support during his tenure.



(A. K. Mukherjee)

Chairman



(P. Borkataki)

Member Secretary.