



# विज्ञान एवं प्रौद्योगिकी उच्च अध्ययन संस्थान

(भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अधीन एक स्वशासी संस्थान)

विज्ञान पथ, पश्चिम बड़ागाँव, गड़चुक, गुवाहाटी-781035, असम: भारत

**INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY**

AN AUTONOMOUS R & D INSTITUTE UNDER DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA

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GUWAHATI-781035, ASSAM: INDIA

## Minutes of the Fifth Meeting of The Finance Committee Of

Institute Of Advanced Study in Science And Technology (IASST), Guwahati –  
781035 : Assam : India

Date : 02.01.2014

Time : 10 AM

Venue : Technology Bhawan, DST, New Delhi

### Members present :

1. Dr. N.C.Talukdar  
Director, IASST  
Chairman
2. Ms. Anuradha Mitra, IDAS,  
J.S & F.A.,  
Dept. of Science & Technology,  
Govt. of India, New Delhi.  
Member
3. Dr. Praveer Asthana,  
Scientist 'G', Adviser(AI Cell)  
Dept. of Science & Technology,  
Govt. of India, New Delhi.  
Member
4. Prof. B.C. Tripathy,  
H.O.D., C.C.N.S.,  
IASST, Guwahati – 781035
5. Mr. P. Borkataki  
F & A.O.,  
IASST, Guwahati – 781035  
Member Secretary
6. Dr. D. Goswami,  
Registrar,  
IASST, Guwahati – 781035  
Special Invitee

Dr. B. N. Roychudhury, Registrar, Indian Institute of Technology Guwahati, Guwahati - 781039 could not attend the meeting due to his preoccupation.

**Item No. 1. Welcome – by the Chairman.**

Dr. N.C. Talukdar, Director and Chairman welcomed the members to the 5<sup>th</sup> meeting of Finance Committee of IASST. After the brief welcome by the Chairman, the Member Secretary started the proceedings of the meeting as per the direction of the Chairman.

**Item No. 2. Follow-up actions taken on the Agenda items of the last FC meeting.**

The Member Secretary described the issues that were discussed in the 4<sup>th</sup> Finance Committee Meeting and informed that necessary action has already been taken in all the issue. The details of action taken is discussed under Agenda Item No. : 3 of Agenda Notes prepared and submitted for this meeting.

**Item No. 3. Confirmation of the Minutes of the Finance Committee Meeting of IASST held on 3<sup>rd</sup> July, 2012.**

On the basis of information of the Member Secretary that the approved minutes of the last Finance Committee was already placed in the 5<sup>th</sup> Governing Council Meeting for approval and the Governing Council did not suggest for any modification/alterations. On the basis of approval made by the 5<sup>th</sup> Governing Council held on 19.09.2013, the Committee confirmed the same.

**Item No. 4. Present status of Budget for the year 2013-14 and submission of Budget for the Financial Year 2014-15 for approval.**

The Committee noted the total expenditure of Rs.1,421 lakhs as against the total budget provision of Rs.2248 lakhs for the year 2013-14. Annexure : I.

The budget for Rs.33,39,40,600/- (Rs.3,339 lakhs approx) is proposed for 2014-15. He informed that the above budget provision comprises provision made for **Salary Expenditure of Rs.824 lakhs**, for **General Expenditure of Rs.427 lakhs** and for **Capital Expenditure of Rs.2,088 lakhs**. Capital Expenditure includes **provisions made for new constructions and installations** as proposed under Agenda item No. 6 and 7 amounting to **Rs.1,424 lakhs** in total (**Annexure – II**). This was noted subject to availability of funds. In so far as the last quarter of 2013-14 is concerned, JS&FA requested for IASST to indicate the minimum inescapable requirement under Salaries and General up-to 31<sup>st</sup> March 2014. Head(AI0, DST, GOI) stated that expenditure on Capital works like construction of buildings, etc. should be deferred in the last quarter due to severe fund shortage. He stated that around Rs.150 lakhs only could be provided up-to March, 201 for meeting operational requirement.

Head(AI) also directed that in future construction projects should be budgeted separately from the core grant for better financial monitoring and budgeting.



**Item No. 5. Present progress/status on the construction of Students and Scientists' Home of IASST .**

The Committee went through the present status submitted by Member Secretary in regard to Construction of Students and Scientist Home and it was informed that the construction work was supposed to be completed within 31<sup>st</sup> March,2013 and approved the up to date work value of Rs.550 lakhs for the above construction. The progress was noted.

**Items No.6. Consideration of the proposal for creating special facilities viz. Central Instrument Facility and Small Animal Research facility.**

Head(AI) of DST, GOI advised to submit separate proposals for new constructions proposed above. The proposal should be supported by detailed calculations and proper justifications and Committee should look into the proposal both from mechanical and financial and user point of view.

**Item No.7. Additional Sanction requested over and above approved Budget Provision of Rs.1,197 lakh.**

**(i) Proposal for Construction of residential accommodation for Scientists.**

**(ii) Proposal for Development of low land area of IASST and construction of boundary wall thereon.**

**(iii) Estimates for dedicated power supply connection to the Institute.**

JS&FA and Head(AI), DST, GOI advised that all these proposals may be examined by a Committee taking into account the technical and user's inputs. Since funds are constrained, IASST may prioritise the above capital works according to its importance for 2014-15.

**Item No. 8. Any other item to be taken up consideration with the permission of the chair.**

(i) The Committee decided that the matters of granting of medical benefits, transport allowance, leave travel allowance and other allowances to Ramalingaswami Re-entry Fellow would be left to the Institute such as bear costs of health, travel, etc. No allowance such as Hill Allowance, CCA,etc. can be provided in addition to this Fellowship under this scheme.

As there are no other matter to discuss the Committee ended with thanks from the Chair.



(N.C.Talukdar)  
Chairman



(P.Borkataki)  
Member Secretary