



विज्ञान एवं प्रौद्योगिकी उच्च अध्ययन संस्थान

(भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अधीन एक स्वाशासी संस्थान)

विज्ञान पथ, पश्चिम बड़ागाँव, गड़चुक, गुवाहाटी-781035, असम : भारत

INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY

AN AUTONOMOUS R & D INSTITUTE OF DEPARTMENT OF SCIENCE AND TECHNOLOGY, GOVT. OF INDIA
VIGYAN PATH, PASCHIM BORAGAON, GARCHUK
GUWAHATI-781035 : ASSAM : INDIA

Minutes of the Sixth Meeting of The Finance Committee Of

Institute Of Advanced Study in Science And Technology (IASST), Guwahati –
781035 : Assam : India

Date : 20.11.2014

Time : 11.30 AM

Venue : Technology Bhawan, DST, New Delhi

Members present :

1. Dr. N.C.Talukdar
Director, IASST
Chairman
2. Ms. Anuradha Mitra, IDAS,
J.S & F.A.,
Dept. of Science & Technology,
Govt. of India, New Delhi.
Member
3. Dr. Praveer Asthana,
Scientist 'G', Adviser(AI Cell)
Dept. of Science & Technology,
Govt. of India, New Delhi.
Member
4. Prof. B.C. Tripathy,
H.O.D., C.C.N.S.,
IASST, Guwahati – 781035
5. Mr. P. Borkataki
F & A.O.,
IASST, Guwahati – 781035
Member Secretary
6. Dr. D. Goswami,
Registrar,
IASST, Guwahati – 781035
Special Invitee

Dr. B. N. Roychudhury, Registrar, Indian Institute of Technology Guwahati & Dr. Praveer Asthana, Scientist 'G', Adviser(AI Cell), Dept. of Science & Technology, Govt. of India, New Delhi. could not attend the meeting due to his preoccupation. The Committee suggested to eliminate those members who debarred themselves from attending three consecutive meeting.

Item No. 1. Welcome – by the Chairman.

Dr. N.C. Talukdar, Director and Chairman welcomed the members to the 6th meeting of Finance Committee of IASST. After the brief welcome by the Chairman, the Member Secretary started the proceedings of the meeting as per the direction of the Chairman.

Item No. 2. Follow-up actions taken on the Agenda items of the last FC meeting.

The Member Secretary described the issues that were discussed in the 5th Finance Committee Meeting and informed that necessary action has already been taken for its implementation. The details of action taken is discussed under Agenda Item No.:3 of Agenda Notes prepared and submitted for this meeting.

Item No. 3. Confirmation of the Minutes of the Finance Committee Meeting of IASST held on 02nd January, 2014.

On the basis of information of the Member Secretary that the approved minutes of the last Finance Committee was already placed in the 6th Governing Council Meeting for approval and the Governing Council did not suggest for any modification/alterations. On the basis of approval made by the 6th Governing Council held on 02.01.2014, the Committee confirmed the same.

Item No. 4. Submission of Audited Accounts for the Financial Year 2013-14 for approval.

The Committee suggested to show the unspent balance separately for Core Budget and Extramural Projects Fund in Final Accounts from next financial year onwards and approved the audited accounts for the Financial Year 2013-14.

Items No.5. Present status of Budget and submission of Revised Estimates for the Financial Year 2014-15 and Budget Estimate for the Financial Year 2015-16 for approval.

The Committee noted the total expenditure as on 31st October, 2014 is for **Rs.1,125 lakhs (Rupees one thousand one hundred twenty five lakhs only)** against grants in aid received so far for **Rs.1,372 lakhs (Rupees one thousand three hundred seventy two lkhs only)**

The Committee recommended total budgetary allotment of Rs.1,900 lakhs (Rupees one thousand nine hundred lakhs only) against the revised budgetary projection of Rs.3,531 lakhs (Rupees three thousand five hundred thirty one lakhs only) for the Financial Year 2014-15 subject to availability of funds.

The total budgetary allotment for the financial year 2015-16 approved was Rs.2,400 lakhs (Rupees two thousand four hundred lakhs only) against the total budgetary provision of Rs.2,912 lakhs (Rupees two thousand nine hundred twelve lakhs only) submitted for the year. It was advised that

Capital Projects should be prioritised and expenditure on such project should not exceed Rs.1,000 lakhs (out of Rs.2,400 lakhs) with Rs.1,200 lakhs being earmarked for Salary and General Expenditures.

Item No. 6. Present progress/status on the construction of Students and Scientists' Home of IASST .

The Committee went through the present status submitted by Member Secretary in regard to Construction of Students and Scientist Home and it was informed that the construction work was completed and allotment of rooms to the research scholar has already been made from 15.09.2014 onwards. The final hand over of the site is expected by 30th November,2014 and approved the balance work value of Rs.300 lakhs for the above construction. The progress was noted.

Items No.7. Proposal for development of basic infrastructure facility of Research Laboratory.

Items No.8. Allocation of fund for following new proposals :

- (i) Development of Parking Place
- (ii) Construction of Conference/Seminar Hall

The Committee recommended the above proposal on principle subject to availability of fund and suggested to execute the above work on the basis of preferences.

Item No. 8. Any other item to be taken up consideration with the permission of the chair.

- (i) Discussion regarding creation of post of Private Assistant (P.A.) to the Director.

The Committee suggested to resubmit the proposal for creation of post of Private Assistant (P.A.) to the Director for reconsideration by Department of Science and Technology, / Ministry of Finance Government of India

As there were no other matters to discuss, the Committee ended with thanks from the Chair.



(N.C.Talukdar)
Chairman



(P.Borkataki)
Member Secretary