

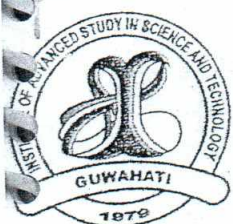
# विज्ञान एवं प्रौद्योगिकी उच्च अध्ययन संस्थान

( भारत सरकार के विज्ञान एवं प्रौद्योगिकी विभाग के अधीन एक स्वाशासी संस्थान )

विज्ञान पथ, पश्चिम बड़ागाँव, गड़चुक, गुवाहाटी-781035, असम : भारत

## INSTITUTE OF ADVANCED STUDY IN SCIENCE AND TECHNOLOGY

AN AUTONOMOUS R & D INSTITUTE UNDER DEPARTMENT OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA  
VIGYAN PATH, PASCHIM BORAGAON, GARCHUK  
GUWAHATI-781035 : ASSAM : INDIA



### Minutes of the Eighth Meeting of the Finance Committee of

Institute of Advanced Study in Science and Technology (IASST),  
Guwahati-781035: Assam: India

Date: 10.11.2016

Time: 11 AM

Venue: DST, Technology Bhawan, New Delhi

#### Members present:

- |   |                  |
|---|------------------|
| 1. Dr. N. C. Talukdar, Director, IASST  | Chairman         |
| 2. Shri U.C. Das, Registrar,<br>IITG, Guwahati  | Member           |
| 3. Prof. B.C. Tripathy, H.O.D., C.C.N.S,<br>IASST, Guwahati-7810035   | Member           |
| 4. Shri Himanshu Gandhi, Under Secretary (Finance)<br>Dept. of Science & Technology, Govt. of India, New Delhi<br>(nominee of JS&FA, DST) | Member           |
| 5. Dr. D. Goswami, Registrar, IASST, Guwahati   | Special Invitee  |
| 6. Mr.P. Borkataki, F& A.O<br>IASST, Guwahati.  | Member-Secretary |
| 7. Dr. M. Prithviraj, Scientist G, AI Division,<br>Dept. of Science & Technology, Govt. of India, New Delhi                               | Member           |

JS& FA, Dept. of Science & Technology, Govt. of India could not attend the meeting due to his personal problem.

#### Item No. 1 : Welcome Address

Dr. N.C. Talukdar, Director and Chairman of the Finance Committee welcomed the members to the 8<sup>th</sup> meeting of Finance Committee of IASST. After the brief welcome by the



Chairman, the Member-Secretary started the proceedings of the meeting on invitation by the Chairman.

**Item No. 2 : Confirmation of the Minutes of the 7<sup>th</sup> Finance committee Meeting of IASST held on 09<sup>th</sup> November, 2015.**

The Member-Secretary informed that the approved minutes of the 7th Finance Committee was placed in the 8<sup>th</sup> Governing Council Meeting for approval and the Governing Council did not suggest for any modification/alterations. The Finance Committee, therefore, confirmed the same.

**Item No. 3 : Follow-up actions taken on the recommendations of the last FC Meeting**

The Member-Secretary informed that necessary action had already been taken for implementation of recommendations of the 7th Finance Committee Meeting. The Finance Committee noted the details of action taken.

**Item No. 4 : Submission of Audited Accounts for the Financial Year 2015-16 for approval.**

The Committee approved the audited accounts for the financial year 2015-16 subject to compliance on the observation of the JS & FA. Dept. of Science & Technology, Govt. of India. Committee suggested to maintain books of accounts of IASST on accrual basis from the current FY.

**Items No. 5 : Present status for Budget and Submission of Revised Estimates for the FY 2016-17 and Budget Estimate for the FY 2016-17 for approval.**

The Committee noted that expenditure of Rs.10.96 crores (Rupees ten crores and ninety six lakhs only) till 31<sup>st</sup> October 2016 against grants in aid of Rs.17.46 crores (Rupees seventeen crores forty six lakhs only) received so far. and recommended revised budgetary estimate of Rs.33.56 crores (Rupees thirty three crores fifty six lakhs only) for the FY 2016-17 subject to availability of funds.

The budgetary allotment of Rs.33.02 crores (Rupees thirty three crores twenty two lakhs only) was recommended for the FY 2017-18. Committee noted amount of grants-in-aid received so far by the Institute since its conversion and it is opined that the amount of grants-in-aid under General Head is higher in comparison to the Salary Head and Creation of Capital Asset head and suggested to communicate Head, A.I. Division, Dept. Of Science & Technology, Govt. of India. Committee suggested to deal with construction (Capital Cost) proposal separately and not to include such amount in regular budget proposal.

Committee prioritised the following Construction proposal for the FY 2016-17,

1. Dedicated Power Supply Connection,
2. Separate building structure for having sophisticated instruments facility,
3. Residential accommodation for young scientist,



4. Construction of Scientist Quarter.

**Item No. 6 : Requirement of Contractual Staff**

Considering the expansion of the Institute and for the development of research activities, Committee suggested to sort out the minimum no. of required man power and to initiate process for sanction of these post on priority basis.

In view of the additional requirement of manpower position in the interim period, in the interest of coping up with the expanding research and development activities, the Institute may take suitable measures.

**Item No.7. Proposal for payment of remuneration to drivers for driving of office vehicles on Sunday/holiday and beyond office hours.**

Regarding payment of remuneration Committee suggested to follow existing Govt. Rules.

**Item No.8. Condemnation of office Bolero vehicle.**


Committee asked to approach DTO/RTO for getting the vehicle examined and see whether it can be condemned as per provisions in this regard for the vehicle bearing Registration No. AS 01 AN 0619.


**Item No. 9 : Any other item to be taken up consideration with the permission of the Chair.**

Information regarding audit of accounts conducted by Principal Director of Audit, Scientific Department, Kolkata Branch.

The Finance Committee noted the information regarding conduct of audit by the Internal Audit Wing of Dept. of Science & Technology and the Principal Director of Audit, Scientific Departments, Kolkata Branch.

As there were no other items, the meeting ended with a note of thanks to the Chair.

  
(N.C. Talukdar)  
Chairman

  
(P. Borkataki)  
Member Secretary.